

MRWA: PROJECT APPROVALS AND PROCUREMENT ACTIVITIES

Decision Matrix – Version 2 – 30 May 2024

APPROVAL Note: All decisions can be escalated: Procurement Director to CEO to SLT to Project Board to Authority.	PROCUREMENT DIRECTOR MATTER	CEO/SLT MATTER	PROJECT BOARD MATTER	AUTHORITY MATTER
PHASE 0				
1. Appointment of External Advisors		✓		
2. Appointment of PMO		✓		
3. Establishment of Programme Governance				✓
4. Agreement to Project Documentation (PMO)		✓		
5. Agreement to Project Governance reporting rules		✓		
PHASE 1				
6. Set up and management of Advisory meetings	✓			
7. Review and recommend future strategy for waste services			✓	
8. Review and recommend future design of waste services			✓	

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9. Sign off on strategy and design				✓
10. Decision on whether to procure or extend the contract				✓
11. Agreement to Soft Market Testing		✓		
12. Soft market testing process	✓			
13. Confirmation of Phase 1 Recommendations			✓	
14. Gateway review – decision to proceed with Project				✓
<i>PHASE 2 (assuming procurement route selected)</i>				
15. Procurement drafting (management of advisors)	✓			
16. Agreement to documentation		✓		
17. Agreement on Inter-Authority Agreement				✓
18. Change to Specification or requirements				✓
19. Agreement of Project Agreement Key Contract Principles				✓
20. Agreement of Phase 2 deliverables			✓	

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21. Agreement to launch procurement				✓
<i>PHASE 3 (assuming procurement route selected)</i>				
22. Finalisation of MRWAs requirements and evaluation criteria		✓		
23. Run Procurement process (SQ, Dialogue, Negotiation)	✓			
24. Run evaluation process(es)	✓			
25. Confirm appointment of preferred tenderer				✓
<i>PHASE 4 (assuming procurement route selected)</i>				
26. Finalisation of final form Project Documents		✓		
27. Agree to enter into new contract(s)				✓
28. Commence capital works (if agreed under 27.)			✓	
<i>PHASE 5 (assuming procurement route selected)</i>				
29. Ensure Handover and mobilisation	✓			
30. Close project			✓	

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GENERAL				
31. Appoint or Terminate Advisors		✓		
32. Terminate Programme				✓
33. Amend budget				✓
34. Programme Oversight and reporting to Authority			✓	